

Amended Constitution of Central Govt. Pensioners' Welfare Association J&K State Jammu (Regd.)

(Adopted in the 19th General Body Meeting of the Association on 28th April, 2014)

The present Constitution and Bye-laws of the Association were drafted in 1994 with a view to prepare documents for submission to the Registrar of Societies J&K State for its registration. The Association has undergone commendable transformation and progress since then including its identification by Department of Pension & Pensioners Welfare, Govt. of India, for implementation of Mission Mode Project on Pension called as Pensioners Portal under National e- Governance Plan with objective of redress of pensioners grievances, besides providing them detailed information about pension and other retirement related matters (Vide F.No. 41/ 88/07 . P&PW dated 20th Nov. 2008). The number of Registered Members of the Association has also crossed 200 mark from less than two dozen in the beginning and its first outstation Branch/Unit commissioned at Srinagar on 11th June, 2012.

In light of these factors, certain amendments in the Bye-laws have become imperative for smooth functioning of the Association and these are adopted at appropriate places, hereunder:

CONSTITUTION

Name: Central Govt. Pensioners' Welfare Association, J&K State, Jammu.

No. & Date of Registration: Regd. No. 2349 - S of 21st July, 1995 of Registrar Of Societies Jammu & Kashmir Government Jammu.

AIMS AND OBJECTIVES:

1. To provide a common platform to the Central Government Pensioners and Family Pensioners residing in Jammu and Kashmir State and to interact amongst themselves and to project their problems to the concerned agencies / authorities for their overall welfare.
2. To identify, plan and execute programmes for a dignified, secure and constructive post retirement life for the pensioners and their families by setting up of reading rooms / library, pensioners hostels,

day care homes and other facilities in association and cooperation with the Central and State Government Welfare Agencies and other Voluntary Agencies.

3. To undertake programmes of socializing and recreation for pensioners, family pensioners and their families and arrange functions, seminars and programmes thereof.
4. To serve as a conduit and agent for placement of retired professional specialists in suitable positions in the field of engineering, industry, forestry, agriculture, mineral prospecting and mining, health care, environmental and pollution control, groundwater studies and surveys, soil conservation and wasteland development, economic studies and surveys, human resource management etc. and to undertake specialized research projects pertaining to and related disciplines sponsored by the Central and State Governments and other Agencies.
5. To take up social and scientific projects sponsored by the Central and State Governments and other Agencies in various fields such as literacy, health care, family welfare, handicapped persons vocational training, rehabilitation etc.
6. To help the newly retired persons in settlement of their pension cases within a stipulated period in accordance with Government directives.

MANAGEMENT

Management of the Association shall rest with the Management Committee who shall govern it as per the bye-laws framed and duly approved by the General Body of the Association and as amended from time to time thereafter.

BYE-LAWS WITH ADOPTED AMENDMENTS

1. Membership:

All Central Government pensioners and family pensioners covered by the Central Civil Service Rules are eligible to become Association members on application on prescribed form and on payment of Rs. 500/- for Gazetted pensioners and Rs. 200/- for Non-

Gazetted pensioners, in place of Rs. 20/- as admission fee cum annual subscription. The annual fee may be changed in future as per requirement without amendment in the Constitution / Bye-laws.

2. **Founder Members:** Members desirous to be designated as Founder Members at the time of General Body Meeting, approving the Constitution and Bye-laws, may do so by paying Rs. 5,000/- in place of Rs. 250/- as Founder Member fee.

(The sub-clause stands deleted)

3. Life Member:

A member may become Life Member of the Association by making onetime payment of Rs. 5,000/- in place of Rs. 1,000/- for the purpose. Life Members are exempted from Annual Subscription. The rate of Life Membership may be changed in future by the General Body as per requirement without amendment in the Constitution / Bye . laws.

4. Annual Fee:

Every member shall pay the sum of Rs. 500/- (Gazetted) and Rs. 200/- (Non . Gazetted) in place of Rs. 20/- per annum as annual fee. The rate of Annual Subscription may be changed in future by the General Body as per requirement without amendment in the Constitution / Bye . laws.

MANAGEMENT COMMITTEE

- a. The Management Committee of the Association shall consist of the President, Vice President, General Secretary, Secretary, Treasurer and five nominated Executive Members. Honorary position of the Patron shall be nominated by the General Body of the Association at the time of triennial elections.
- b. The President, Vice President, General Secretary, Secretary and Treasurer shall be elected in the General Body Meeting by the General Body. The President shall nominate 5 Executive Members to assist the Association in day to day functioning.
- c. The Management Committee shall enjoy a term of three years and the Office Bearers of the Committee are eligible to contest for

any office in the Association for any number of terms instead of the existing two terms.

- d. The Vice President and Secretary for Kashmir Unit and any other Outstation Unit of the Association shall be elected by the respective Unit in accordance with triennial election schedule of the Association.
- e. All positions in the Management Committee of the Association shall be on voluntary honorary basis without any remuneration.

POWERS OF THE MANAGEMENT COMMITTEE

The Management Committee shall be responsible for the overall activities of the Association, shall correspond with various Government Departments and other Agencies, as the case may be for furtherance of interests of the pensioners and family pensioners and to promote the Aims and Objectives of the Association. The Management Committee alone shall be competent to sanction expenditure beyond Rs. 50,000/-.

Functions and Powers of the Office Bearers:

President:

- a) The President shall have powers to nominate five Executive Members in consultation with other Office Bearers on the Management Committee.
- b) He may sanction and incur expenditure up to Rs, 10,000/- at a time subject to its regularization and approval by the Management Committee. Financial powers of the President may be revised in future as per requirement by the General Body of the Association without amendments in its Constitution / Bye . laws.
- c) He shall have the powers to withdraw the nomination of the nominated Executive Members in consultation with other Office Bearers.
- d) He shall preside over the meetings of the Management Committee and Members and General Body of the Association.

Vice President:

- a) He shall discharge the responsibilities of the President in his absence and as delegated by him.

General Secretary:

- a) He shall be responsible for day to day functioning of the Association, maintenance of records, organizing meetings and execution of programmes decided by the General Body and the Management Committee.
- b) He shall ensure timely Management Committee and General Body Meetings as per the Constitution.
- c) He shall ensure timely issuance of Election Notices, regular auditing of accounts and compliance with the provisions of the Constitution and Bye . laws.
- d) He shall be empowered to incur expenditure of Rs. 5,000/- at a time within his own powers for day to day needs in discharge of his responsibilities. Financial powers of the General Secretary may be revised in future as per requirement by the General Body of the Association without amendments in its Constitution / Bye . laws.

Secretary:

- a) He shall assist the General Secretary / Unit Vice President in functioning and activities of the Association.

Treasurer:

- a) He shall be responsible for collection of dues from the Members, issuance of proper receipts, maintenance of Cash Book and Accounts, preparation of Balance Sheet and timely auditing of accounts.
- b) He shall disburse cash against proper vouchers, cash memos duly approved by the President, Vice President and General Secretary as per requirement.

Executive Members:

- a) Executive Members shall participate in the Management Committee Meetings, give their suggestions, assist in the management of the affairs of the Association and participate in voting whenever necessary.

GENERAL BODY MEETINGS

General Body Meeting of the Association may be held at least once in a year to transact the following business:

- a) Presentation of Annual Report regarding the activities of the Association during the preceding year and to lay guidelines for the next year.
- b) Presentation and approval of Annual Audit Report and Balance Sheet.
- c) To discuss matters that may be brought before the General Body by the members.

PROCEDURE OF GENERAL BODY MEETINGS:

- a) Notice of General Body Meeting shall be issued to all members by ordinary post/e-mail/SMS/Telephone at least 15 days before the date of the meeting indicating the venue, date, time and agenda and inviting additional topics on agenda, if any.
- b) Members may send their suggestions for inclusion in the agenda, at least seven days in advance of the actual date of the meeting.
- c) Election, whenever due, shall be in the open house with open nomination and seconding. Voting shall be by show of hands / secret ballot as decided by the Presiding Officer who in case of a tie . up shall also exercise the casting vote.
- d) The General Body shall nominate suitable person amongst the members to preside over and conduct the elections.
- e) Any amendment in the Constitution / Bye . laws should be carried by 2/3rd majority of the house.
- f) Quorum of General Body Meeting shall be 1/3rd of total registered members or 20 members, whichever is less.
- g) In case the Quorum is not complete on the day and time of meeting within 30 minutes from commencement of the meeting, the meeting shall stand postponed to the next date at the same place and time and the members present shall be deemed to have found Quorum and decisions taken in such a meeting shall be deemed as in order and unchallengeable.

RIGHTS OF THE MEMBERS:

- a) A member shall have the right to see the Association records, membership list, audit report / balance sheet and correspondence twice in a year.

- b)** Twenty members or more may jointly requisition for an emergent General Body Meeting to discuss any urgent issue / issues, including no . confidence in the Office Bearers and / or removal thereof.
- c)** On receipt of such a requisition, the Management Committee shall consider the same in an urgent meeting and call the General Body Meeting, not later than six weeks from the date of receipt of the same; in case the issues raised are not sorted out by mutual consultations.

(J.K.Vaid, Retd.Director GSI)
General Secretary

(S.S.Wazir, IPS-Retd)
President

CENTRAL GOVT. PENSIONERSq WELFARE ASSOCIATION J&K
JAMMU

Date: 28.04.2014

Place: Jammu, J&K.